# Venue Quote Request

# For FAQ’s ► [Click Here](https://copernicuscenter.org/faq-venue-rental/)

**Full Name:**  Click to enter text. **Email:** Click to enter text.

 **Company, Organization, or Group Name:** Click to enter text.

**Phone**: Click to enter text. **Best time to call**: Click to enter text.

**Please “X” the option that best describes your event:**

**[ ]  Concert or Performance**

**[ ]  Meeting or Conference or Seminar**

**[ ]  Private Party: Wedding, Birthday, etc**

**[ ]  Other**

 **DATE 1st Choice:** Click to enter text. 2nd Choice: Click to enter text.

 **TIME**

**Pre event Set-up & Break-down** (load in / load out),*If needed*: Click to enter text.

**Start time:** Click to enter text. **Total Event Hours:** Click here to enter text.

 **VENUE CHOICE (Select all needed)**

**[ ]  Theater**

**[ ]  Lobby**

**[ ]  Annex**

**[ ]  King’s Hall**

**[ ]  Classroom C**

**[ ]  Classroom D**

**Will food be at your event?**   **[ ]  Yes [ ]  No**

**Is this event open to the PUBLIC?** **[ ]  Yes** **[ ]  No**

**How did you hear about us?** Click to enter text.

 **Any Message &/or More Details?** Click to enter text.

# Return this completed form to: Events@CopernicusCenter.org

# Subject Line: Quote Request

# For THEATER Events → Sent to: Office@CopernicusCenter.org