



Underwriting Request Form

Name:

Address:

Contact Person:

Website:

Phone:

Email:

Legal Status: (please attach supporting paperwork)

Description of what you would like to use our facility for:

Who will benefit from your event:

What support are you requesting (specific space, use of equipment, monetary discount):

How will any net proceeds from the event be used:

Are any officers or principles of your organization being compensated for their involvement?

Please attach a budget for this event and your latest annual statement for your organization:

If you are granted underwriting we would expect:

- 1.) Public “thank you” announcement during the event
- 2.) Our logo on all the print materials, mentions on radio, and mentions on social media using linkage to our Facebook Page ([@Copernicus Center](#)) whenever possible.
 - Our Twitter is: @CopernicusCtr
 - G+ is: #CopernicusCenter

Would you be willing to make tickets available to our Board Members or Foundation members?

REQUIRED BEFORE UNDERWRITING VALUE IS APPLIED:

All PUBLICLY advertised events must also be listed on our website. Please complete our Event Form found at this link: www.CopernicusCenter.org/Eform/

If images are not available when completing the Eform, they can be forwarded to our webmaster at a later date. webadmin@CopernicusCenter.org

We will revise your invoice and deposit requirements once the Eform & IMAGE are received.