



**2015 RETAIL MERCHANDISE VENDOR
AGREEMENT**

Telephone: 773.313-9157 Fax: 773.777.6120
office@copernicuscenter.org
www.TOPchicago.org

This Contract is entered into by and between **The Copernicus Foundation**, 5216 West Lawrence Avenue, Chicago, Illinois 60630 a charitable not-for-profit organization, and **The Merchant**. Merchant certifies that Merchant is primarily offering retail merchandise for sale at this event. (Nonretail Merchants - Corporate Vendors – i.e. insurance, banks, associations, non-retail sales must use Corporate Vendor form). To obtain this form please contact our office – events@CopernicusCenter.org)

Merchant Name: _____,

Section 1. Event Taste of Polonia

Dates: Sept. 4 – Sept 7, 2015 Times: Friday: 5-10pm Sat – Monday 12pm – 10pm

Fee: **Standard Booth - \$875 Premium Booth - \$ 1,000**

Security Deposit: \$ 25 (added to booth fee – refundable)

Covers: 1 - 10 x 10 covered space with lighting 2 - banquet 6 ft tables
 2 - folding chairs

Additional electrical power can be made available only in certain areas. It cannot be provided unless specifically requested and ordered prior to the event. Each 15 amp circuit will cost \$ 15.

Circuits requested _____ x \$ 15 = \$ _____.

Section 2. The Vendor

VENDOR NAME: _____

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

MOBILE #: _____

E-MAIL: _____

Website: _____ **IBT #:** _____

Section 2. Grant of Space

Upon acceptance of the Vendor Contract and receipt of payment, The Copernicus Foundation will grant The Vendor the right to use a designated Space during the Taste of Polonia - 2014. This Vendor Contract does not create an employee—employer relationship, the Vendor is responsible for all activities within the designated space.

Section 3. Laws and Permits

- A. The Vendor must comply with all relevant local codes and regulations, and state and federal laws with regard to the use of the designated Space.
- B. Vendor is responsible for obtaining and paying for any and all business licenses, permits, and taxes that are required for its operation, including city, county and state sales tax.

Section 4. Vendor Responsibilities; Vendor Conduct; Use of Space

- A. The Vendor is responsible for sales tax on items sold and for reporting and paying sales tax to the appropriate government agencies.
- B. The Vendor is responsible for the security and safety of his/her equipment, monies, supplies, and related items.
- C. The Copernicus Foundation will not redeem any paper tickets for the sale of The Vendor's merchandise.
- D. The Vendor's use of the Space is non-transferable. The Vendor may not allow anyone else to use the Space without the express permission of The Copernicus Foundation.
- E. Vendor is prohibited from taping, stapling, nailing or screwing and items to the tent and shall be held liable for any damage to the tent, frame or canopy

Section 5. Indemnification and Release

For good and valuable consideration, the receipt and sufficiency of which is hereby irrevocably acknowledged, the Vendor agrees to release and hold The Copernicus Foundation, its officers, directors, employees, and agents harmless from any and all claims arising from any injuries, losses or damages, whether to person or property, caused by the negligence of The Vendor, its employees and agents. Further, Vendor agrees to indemnify and hold The Copernicus Foundation harmless from and against any and all claims, demands, actions, suits, losses, costs, charges, expenses, damages and liabilities, whatsoever, including, but not limited to the cost of reasonable attorney's fees which the Copernicus Foundation may pay, sustain, suffer or incur by reason of or in connection with the operation of the Vendor at the Taste of Polonia extending from set up, through all times of the festival, and teardown of Vendor's operation.

Section 6. Reservation of Rights

- A. The Copernicus Foundation reserves the right to approve all items sold by The Vendor.
- B. The Copernicus Foundation reserves the right to impose additional rules and regulations, as The Copernicus Foundation deems necessary.

Section 7. Selection of Location

Selection of your space location can only be done once your contract and deposit (min. \$ 300) have been received. Other verbal, written or implied assurances will NOT hold your location!!

Premium Booths numbers: 3,4,9,8,24,42,45,46,52

Booths are reserved for Festival Sponsors: (may be available at a later date) 1,2, 35&36, 37&38, 44&43

Standard Booths: remaining numbers

Can we include your firm in our social media advertising: _____

Would you include our event in your social media advertising: _____

Can we supply you with: posters _____ Fliers _____ Banner: _____

Banner Exchange Program: Put our banner up at your location (2 weeks prior to the event) and we will put your banner up on the Fair grounds ***Free of Charge !!***

*Balance must be paid in full by **August 8, 2015**. Unpaid balance may result in forfeiting the allocated location (you may be changed to a different location) and/or the cancelation of this contract and forfeiture of your deposit*

The Copernicus Foundation

Print Vendor Name

By: _____
Signature

By: _____
Signature

Position

Position

Dated: _____

Dated: _____

Fed tax ID: 23-716-4993

OFFICE USE ONLY

Deposit Received:

Date: _____

Gail Pl.



KIDS & CLUB STAGE

Taste of Polonia Festival

Copernicus Center

5216 W. Lawrence Ave.

Chicago IL 60630



Higgins Ave

Entrance

Milwaukee Ave

NOTE:

Ainslie St. & N Lipps
Closed for festival

W Lawrence Ave

Entrance

